

Treasure Valley Radio Association By- laws

ARTICLE I. – MEETINGS

- A. Regular Association meetings will be held on the Second Thursday of each month at 7:30 PM. The regular December meeting may, by decision of the membership, be held in conjunction with the annual Association Christmas Party.
- B. Meetings may be held at any location deemed suitable by the Executive Committee. President should keep members informed of changes in the meeting place, if possible. Regular Association meetings may be held via electronic means in times of emergency.
- C. Special meetings may be called by the President as required for a specific item of business. A quorum, as provided in the Constitution, must be present. Full and Life Members of the Association must be informed of the time, place, date and purpose of the special meeting. Such information may be supplied to the membership by no less than one voice announcement on the Association's repeater system. Every effort will be made to include all available Association members in any special meeting.
Any special meeting held via electronic means will be announced to the membership as soon as the time and means are known. In no case will a special meeting be held with less than one general announcement being made on the Association's repeater system at least one hour prior to the start of the meeting. Every effort will be made to include all available Association members in the meeting. Complete minutes will be made , by the Association Secretary, of any meeting held via electronic means. Such meetings will also be electronically transcribed when at all possible and the electronic record included in the Associations records. In the absence of the Association Secretary, the presiding officer will appoint a member of the Executive Committee to act as Secretary for the duration of the meeting. A roll call of all persons present for the meeting will be included in the minutes and any vote taken during the meeting will be by roll call with the vote of each member recorded in the minutes. A complete report of any special meeting, held via electronic means, will be made to the assembled Association membership at the next regular meeting.

ARTICLE II. – COMMITTEES

- A. Committees may be appointed as needed. Any Associate, Full, or Life Member may serve on a committee. The first person named to any committee will serve as the committee chairman, regardless of their class of membership in the Association.
- B. Committee reports shall be made at each meeting for approval or necessary action.
- C. Duties of the committees shall be to provide specific information or recommend necessary action to the membership.
- D. Committees shall not have the power to take any action or commit the Association to any obligations, unless such committee has been given the power to act by the vote of the membership of the Association.

ARTICLE III. - TERMS OF MEMBERSHIP AND PRESCRIBED DUE

- A. Membership shall start on the first day of April, when annual dues are due, and will continue for a 12 month period.
 - 1. New memberships shall start on the first day of the month in which pro-rated annual dues are paid and continue until the following April 1, at which time annual dues are assessed.
- B. Upon receipt of payment of annual dues, membership in the Association shall automatically be extended for the next 12 month period.
- C. Dues shall be assessed on an annual basis, at the rate of \$25.00 for Full members or \$35.00 for family full members and \$12.50 for Associate members. Life Membership dues shall be a one time contribution of \$500.00 or an aggregate of contributions made towards Association Special Projects totaling \$500.00 or a contribution of acceptable equipment or materials as determined by

the Executive Committee, or an aggregate of cash contributions and acceptable equipment. Life Member Candidates, as determined by the Executive Committee, shall not become effective until approved by a vote of the membership. Any property accepted for donation under this provision must be accompanied by a letter of transmittal signed by the donor and at least two of the Association's Executive Committee. Title to all property donated under this provision passes to and remains with the Association.

- D. An annual assessment of \$5.00 will be collected from members who wish to have an autopatch speed dial number assigned to them. These funds will be deposited to the club's general operating fund. The purpose of this fund raising program is to support the operating expenses, maintenance and expansion of the Association's autopatch(s). Participation in this program is voluntary and auto patch access without speed dial capability will be available to all Full and Life Members in the Association with payment of annual dues.

ARTICLE IV - FUNDS AND PROPERTY

- A. Moneys received shall be used to finance all Association functions and expenses. Any Moneys received by the Association which are designated for specific functions, projects, or expenses shall be used only for that purpose until such function, project, or expense has been completed. Upon completion of the designated function, project, or expense, all unused funds will remain in the Special Project Account for use in any other function, project, or expense as approved by the membership. All property purchased by or donated to the Association are for the exclusive use of the Treasure Valley Radio Association. No Association property will be transferred to another person or entity without a vote of the membership. Any Association owned property transferred to another person will be accompanied by a letter of transmittal signed by all members of the Executive Committee. Letters of transmittal will be maintained by the Association Secretary.

ARTICLE V - NOMINATION AND ELECTION OF ASSOCIATION OFFICERS

- A. Nomination of Officers shall be held at the November Association meeting by the following procedure.
 - 1. A nominating committee will be appointed by the President at the October Association meeting. Their duties will be to locate at least one nomination for each office open for election. Their nominations shall be placed upon the floor at the November Association meeting. Other nominations may then be made from the floor by any member at the November Association meeting.
 - 2. Election of officers shall be held at the regular meeting in November of each year. Elections will be held by written ballot and the newly elected officers will take over duties at the January Association meeting following the elections.
 - 3. Whenever a vacancy shall exist as the result of death, resignation, or by declaration of the Executive Committee, the Executive Committee shall set and announce a date of special election, at which time the vacancy shall be filled. Provided however, that any vacancy occurring within two months prior to the next regular election may be filled by an Executive Committee appointment, said appointee to serve until the vacancy is filled at said regular election.

Date approved _____

_____ President

_____ Secretary